

UPLEADON PARISH COUNCIL

Minutes of a virtual Zoom meeting of Upleadon Parish Council held on Thursday 21 May 2020 at 7.30 pm.

Present:- Cllr H Dunn (Chair), Cllr M Manning, Cllr Mrs W Fabian, Cllr Mrs P Cooke, Cllr P Dallow, Cllr Mrs P Turner

Also District Cllr P Burford.

There were no members of the public present

1.0 Apologies

There were no apologies

1.1 Declarations of Interest

Declarations of interest were received from Cllrs Mrs Turner and Mrs Fabian in Finance & Sundry Payments – Upleadon Village Hall.

1.2 Approval of Minutes – Council meeting 27 February 2020

Approval of the Minutes of the Council meeting Of 27 February 2020 was proposed by Cllr Manning , seconded by Cllr Mrs Fabian and unanimously agreed.

1.3 Matters Arising

6.7.1 Cheltenham Motor Sport - Consultation on application from Cheltenham Motor Club for the Hills Ford Three Shires Stages Car Rally on Sunday 6th September 2020.

The Clerk advised due to the Corona Virus the Car Rally due to take place on 6 September has been cancelled.

6.8.3 Highway matters

The Clerk advised Highways have contacted to say “they have been to the lane leading past the church and have measured up for an overlay. Highways manager has added to their future plan for locations where we would like to resurface.”

1.4 To note response to planning application since last meeting

P0427/20/TPO Madams, Eden's Hill, Upleadon, Newent - works to trees covered by G41, TP0251 as detailed in the submitted tree report (trees 1,2,3,5,6,7,8,9,10,11,13,14,15,16 of the submitted report)

The Clerk advised that the email response from the Parish Council (due to not being permitted to hold a meeting) to the above application was 6 in favour, 1 declaration of interest.

1.5	Finance/Sundry Payments	
		£
	1. Glos Assoc Parish and Town Councils – annual subscription	75.03
	2. Upleadon Village Hall – room hire Apr 19 Mar 20 (six meetings @ £12.00)	72.00
	3. Parish & Town Council website – hosting/maintenance website/ Email hosting	154.00
	4. Zurich Insurance – annual insurance	167.44
	5. The Defib Pad – defibrillator pads replacements	42.00
	6. Information Commissioner – Data protection fee (due July)	40.00

Approval of the Finance/Sundry payments were proposed by Cllr Dallow, seconded by Cllr Manning and unanimously agreed.

1.6 Business

1.6.1 To give consideration and approval to Financial internal controls

Approval of the Council's financial internal controls was proposed by Cllr Mrs Fabian seconded by Cllr Manning and unanimously agreed.

1.6.2 To give consideration and approval of Asset register

Approval of the Council's Asset register was proposed by Cllr Mrs Turner seconded by Cllr Dallow and unanimously agreed.

1.6.3 To give consideration to and approval of End of Year Accounts 2019/2020

Members considered the End of Year Accounts and agreed the Council fulfilled the criteria to exempt itself from a limited assurance review. The Internal Auditor's report was considered. Section 1 – the Annual Governance Statement 2019/20 was considered. Approval was proposed by Cllr Mrs Turner, seconded by Cllr Mrs Dallow and unanimously agreed. Section 2 – the Accounting Statements 2019/20 was subsequently considered. Approval was proposed by Cllr Mrs Fabian, seconded by Cllr Manning and unanimously agreed.

1.6.4 Date of next meeting It was agreed that the next scheduled meeting would be on Thursday 3 September 2020.

1.6.5 Any Other Business – for information only

The Clerk advised that parishioner Mr D Bruton had kindly repaired the village noticeboard without charge. The Clerk had written a letter of thanks to him for this kind gesture.

The meeting was declared closed at 8.10 pm,